

# **Drama Club Constitution**

We, the members of the Drama Club, desiring to develop tradition which will bring honor to us and our school, observe the following principles:

- A. To encourage leadership, use of initiative, and good judgment by all club members.
- B. To recognize the purpose of our club is to promote the physical, mental, social and emotional well-being of individual club members.
- C. To ensure a workable and equitable relationship with all other school organizations, clubs, faculty and administration.
- D. Our purpose is to promote, educate, and entertain the RCHS student body and West Sacramento community through the various forms of performing arts, as well as provide a meeting place, presentations, information, and events for all of the club's members.
- E. RCHS Drama Club is committed to providing a suitable environment for its members to meet for the purpose of learning about theater through activities, trips and productions that enhance the educational goals of the theatrical discipline. It also strives to foster an appreciation of all forms of the performing arts and to provide opportunities for artistic growth within the organization itself as well as within the community. Membership is open to all students who share the club's goal of promoting awareness of theater and performing arts on campus and in the community.

We establish this constitution for the Drama Club.

## **Article I – Name of Club**

The name of this organization will be the Drama Club of River City High School. The club financial account number is \_\_\_\_\_.

## **Article II – Eligibility for Membership**

All persons participating in this club will:

- A. Be members of the River City High School Student Body.

## **Article III – Meetings**

Meetings of the Drama Club will be on every other Tuesday at 3:30 in room G753/B201 only after being approved by Student Government and worked in the other club meeting schedules.

## **Article IV – Club Officers**

- I. The approved officers of the club will be:

- A. President**
- B. Vice President**
- C. Secretary**
- D. Treasurer**

**II. The duties of the officers will be:**

**President**

- a) Preside over all meetings**
- b) Oversee all program planning for the club**
- c) Work closely with the advisor and other members of the club.**
- d) Be a liaison with Student Government to exchange information.**

**Vice President**

- a) Assume all presidential duties when the president is absent.**
- b) Become president if the president fails in his/her duties.**
- c) Share the same leadership powers as the president.**

**Secretary**

- a) Keep an accurate account of the club minutes.**
- b) Take the role at club meetings.**
- c) Organize and file all club papers.**
- d) Keep a membership listing of all active members.**
- e) Ensure a copy of the club minutes and agendas are on file in the ASB club binder within one week of any club meeting.**

**Treasure**

- a) Keep an accurate record of all financial dealings of the club.**
- b) Handle all transactions from fundraising activities.**
- c) Prepare financial report for the club meetings.**
- d) Work in conjunction with the advisor and Financial Secretary**

**III. Qualifications for Club Officers:**

- A. All club officers and candidates must have and maintain a "C" average.**
- B. All club officers and candidates must meet the membership qualifications for the club.**
- C. All club officers and candidates must be able to perform the required duties of the office for which they are running for.**

**IV. Election process of Officers:**

- A. Appointed by 51% majority vote of club members.**

**V. Terms of Office**

Unless removed from office, all club officers will serve a term beginning October 1 of the year in which they are elected. This term will end on June 1 of the following year.

**VI. Method by which an officer may be removed from office:**

- A. A majority vote of the club members, and the permission of the club advisor.
- B. Automatic expulsion for the failure to meet and maintain the eligibility and/or membership requirements.

**VII. Resignation of an Officer**

- A. The current president of the club shall appoint a replacement, if possible and he/she must have the approval of a 51% vote by the club officers and the consent of the club advisor.

**Article V – Legislation**

Bills may be introduced to the Drama Club by:

- A. A motion made by a club member.
- B. Petition of members.

**Article VI – Finance**

- I. Expenditures of the club funds must be approved by a vote of 51% of the club members and approved by the club president and the club advisor.
- II. All club fundraisers must be approved by a vote of 51% of the club members and submitted to Student Government for final approval.
- III. The club president and advisor may veto all bills and proposals. (These decisions can be overruled by a 75% vote of the club officers and a 51% vote of the club members.)
- IV. If the Club remains inactive for 1 year, any remaining funds should be given to Beginning Drama and Advanced Drama classes.

**Article VII – Constitution**

- I. Additions or corrections to the constitution of the club can be made by a vote of the officers and members, must be approved by the advisor and submitted to the Student Body Vice President for final approval by Student Government.
- II. Amendments passed by the club members, officers, advisors and Student Government will go into effect immediately following the approval by the Student Government class in a Student Government meeting.
- III. Upon ratification to this club constitution, any prior constitution will be disregarded and will have no further force to effect.

**THIS CLUB CONSTITUTION WAS SUBMITTED TO STUDENT GOVERNMENT ON June 1, 2016 AND SAID APPROVED BY THE STUDENT BODY VICE-PRESIDENT THROUGH THE STUDENT GOVERNMENT CLASS ON \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.**

CLUB PRESIDENT

CLUB VICE PRESIDENT

CLUB SECRETARY

CLUB TREASURER

CLUB ADVISOR

## **Budget Development River City High School**

**Club: Drama Club Fiscal Year: 2016-17**

**Part 1: Revenue**

Source of Revenue	Prior year Budget Revenue	Current Year Estimated Revenue
Fall Theatrical Production	\$0	\$1,000
Spring Theatrical Production	\$0	\$1,000
Total \$2,000		

**Part 2: Expenses**

Itemized expenses	Prior year Budget Revenue	Current Year Estimated Expenses
Materials & Supplies for Fall Theatrical Production	\$0	\$500
Materials & Supplies for Spring Theatrical Production	\$0	\$500
Field Trip to Theatrical Production	\$0	\$500
Total \$1,500		

**Part 3: Ending Balance and Carryover**

Difference between total revenues and expenses: \$500

Plus carryover (ending Balance) from prior year: \$0

Projected ending balance: \$500

**Part 4: Signatures**

Report prepared by club representative: \_\_\_\_\_  
Sign and Date

Reported review by club advisor: \_\_\_\_\_  
Sign and Date

Presented and approved by ASB on: \_\_\_\_\_  
Sign and Date

Approved by principal: \_\_\_\_\_  
Sign and Date

Approved by Bookkeeper: \_\_\_\_\_  
Sign and Date